



# MT 26

## International Conference on Magnet Technology

Vancouver, Canada | 2019

## Industry Exhibition

### BECOME AN EXHIBITOR FOR MT26 AND BE RECOGNIZED AS AN INDUSTRY LEADER

The International Conference on Magnet Technology, MT26, will be held at the **Hyatt Regency Hotel**, downtown Vancouver, Canada, **September 22–27, 2019**.

The MT26 will host a Scientific and Industrial Exhibition which will bring together industry, research laboratories and institutions active in magnet technology. Companies and research institutes are invited to this forum to display their activities and latest developments.

The MT conference series is the most important international forum addressing all aspects of magnet research, development, construction, testing, and operation. The focus lies in superconducting technology, but resistive magnets are also covered. We expect around 1000 of the top scientists and engineers involved in research and development of the magnets throughout the World.

The industrial exhibition space will be arranged to provide maximal exposure to the conference delegates during poster sessions and breaks. We invite you to share information about your company and experience the many vibrant and interesting areas of Vancouver.

Booth reservation will be on a “first-come, first-served basis”. Participation will be limited to 34 booths; we encourage you to register early to avoid disappointment.

## Location and Key Dates

### Venue

The Hyatt Regency Vancouver Downtown – Level 2 & 3  
655 Burrard Street | Vancouver, British Columbia, Canada, V6C 2R7  
Website: <https://vancouver.regency.hyatt.com/en/hotel/home.html>

### Exhibition Dates & Times (tentative\*)

Conference Dates	September 22 – 27, 2019	
Exhibitor Move-In	Sunday, September 22	12:00 p.m. – 05:00 p.m.
Exhibitor Registration	Sunday, September 22	02:00 p.m. – 07:30 p.m.
Exhibition Times	Monday, September 23	09:00 a.m. – 04:30 p.m.
	Tuesday, September 24	08:30 a.m. – 04:00 p.m.
	Wednesday, September 25	08:30 a.m. – 04:00 p.m.
Exhibitor Reception	Monday, September 23	06:30 p.m. – 08:30 p.m.
Exhibitor Move-Out	Wednesday, September 25	04:00 p.m. – 06:00 p.m.

\*Exact times for the exhibit will be determined after the technical program is finalized in May 2019.

# Booth Rates, Registration Details & Decorator Information

## Booth Details

Single Booth	\$3,700 CAD
Double Booth	\$6,200 CAD

**The deadline for submitting your booth registration and full payment is Wednesday, May 15, 2019.** Contracts will not be processed without payment. Partial payments will not be accepted.

***Exhibit Space is limited and will be reserved on a first-come, first-served basis, upon receipt of payment.***

Each booth will be measuring 10' x 10' (3m x 3m) with 8' (2.4m) high pipe and drape back wall and 3' (1m) high side walls.

Included with a 10' x 10' Booth:

- Two Exhibit Booth Representatives (*includes access to all technical sessions, coffee breaks, the Welcome and Exhibitor Receptions*)
- One Banquet Ticket
- One manuscript submission (if abstract was accepted for presentation)
- One electronic copy of the published transactions (tentative publication date is June 2020)
- One 6' x 2' (1.8m x 60cm) skirted table
- Two chairs
- One 7" x 44" (17.78cm x 111.76cm) booth identification sign
- Pre- and post-Conference listing on the MT26 website with your company description and a hyperlink to your company website.
- Pre-registrant contact information available three weeks prior to the conference (September 2, 2019) in excel format. Contact Centennial Conferences by email at [mt@centennialconferences.com](mailto:mt@centennialconferences.com) to request the pre-registrant contact data. (Note that the list will not include those who opted out of having their contact information included in the attendees list.)
- Full listing of all conference participants will be provided –if requested– after the conference via email in excel format. (Note that the list will not include those who opted-out of having their contact information included in the attendees list.)

Booths will be located on Level 2 and Level 3 of the Hyatt Regency Vancouver along with poster sessions and coffee breaks. **The exhibition areas are carpeted. Wifi is available throughout the meeting space.**

## Booth Registration

Each exhibit company must register online to reserve their booth space. After the registration is complete and payment is made in full, an email will be sent to the exhibit company's contact person with information regarding the registration process for the booth personnel.

Additional company personnel may attend as Exhibit Booth Representative at the \$200 CAD per person rate (limited to two (2) per single booth). Exhibit Booth Representative registrations include admittance to the Welcome & Exhibitor Receptions, Refreshment Breaks, and all technical sessions.

Additional personnel wishing to attend the conference must register as a Full Conference Participant as part of the Attendee Conference Registration made available online starting May 1, 2019.

To select your preferred booth area, please refer to the Tentative Exhibit Floor Plan included in this prospectus. Exhibitors wishing to avoid assignment of space adjacent to, or across from, particular companies should indicate so during the online registration. Careful consideration will be given to such requests whenever possible. Exhibit Manager reserves the right to adjust floor layout.

## Assignment of Booth Space

Booth numbers will be assigned by the Exhibit Chair on a first-come, first-served basis until sold out after the registration deadline of May 15, 2019. **Booth assignments will be added to the list of confirmed exhibitors on the MT26 website and announced by email on Wednesday, May 22, 2019.**

## Decorator & Exhibit Service Manual

Levy Show Services, Inc. (Levy) is the official decorator for MT26 and will provide the official Exhibit Service Kit for the Exhibit. The Exhibit Service Kit will be posted on the MT26 website on **May 22, 2019**. An email notification will be sent to the contact person of each exhibit company when the service kit has been made available.

The manual will contain all necessary information required for ordering services from Levy and all other selected ancillary suppliers. The manual will outline shipping, drayage and material handling instructions and include pre-printed shipping labels.

Booth furnishings, graphics and other fee-based show services can be ordered from Levy using the online service manual. Audio visual and electrical services for your exhibit booth may be ordered through the Hyatt Regency Vancouver's preferred vendor. The related Exhibitor Order Forms will be included in the service provided by Levy.

## Terms and Conditions

### Payment

Payments are accepted by check, Visa, MasterCard, Discover and Wire Transfer. Checks must be in Canadian dollars drawn on a Canadian bank and made payable to IEEE MT26 2019. If payment must be submitted by wire transfer, please contact Centennial Conferences by email at [mt@centennialconferences.com](mailto:mt@centennialconferences.com). A fee of \$15 CAD will be applied to all incoming wires.

### Cancellations

If written notice of cancellation is received by **May 15, 2019** an administrative fee of 20% of the total booth fee will be retained. Cancellations after May 15, 2019 will result in forfeiture of the full exhibit fee.

### Special Requests

Helium, Nitrogen, Oxygen and Nitrous oxide tanks are allowed on the event floor with prior approval by the Fire Marshal. Nitrous oxide and Oxygen tanks over 250 cubic feet are prohibited and oxidizing gases (Oxygen or Nitrous oxide) in amounts in excess of 503 cubic feet may only be used in public assembly area under permit for Hazardous Materials. If approved by the Fire Marshal, all tanks must be firmly secured in the upright position with valves protected against damage. Any container not clearly labeled will be removed from within the Hyatt Regency Hotel Vancouver, tested and disposed of at exhibitor's expense. Exhibitors displaying or using hazardous materials must indicate so in the special request section on the exhibitor application & contract agreement. OSHA requires that all containers be properly labeled and display appropriate warnings. All tanks shall be tested for leakage by spraying soapy water at points of connections and tops of tanks. Any tanks with leakage shall be removed from the premises at the exhibitor's expense.

All special requests must be indicated during the online booth registration. Special requests could be, but are not limited to, electrical requirements to accommodate the use of a compressor, chemical mixtures and liquid hydrogen. Note that water is not accessible in the exhibit areas. If your request can be accommodated and is approved, you will receive confirmation from Centennial Conferences via email.

Any container not clearly labeled will be removed from within the Hyatt Regency Hotel Vancouver, tested and disposed of at the exhibitor's expense.

## Booth Etiquette

During Exhibition opening hours, booths should be attended by an authorized representative, technically qualified to explain and demonstrate the equipment or services displayed. The Conference reserves the right to remove any display that, because of noise or other objectionable features, detracts from the scientific and educational nature of the exhibit.

## Subletting

Exhibitors will not be allowed to sublet booths or portions of booths to non-registered companies or individuals.

## Compliance

The Exhibitor assumes all responsibility for compliance with all pertinent ordinances, resolutions and codes of duly authorized local, state, and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the Hyatt Regency Hotel Vancouver.

## Hold Harmless Clause

The Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of Exhibitor's activities in Hyatt Regency Hotel Vancouver and will indemnify, defend, and hold harmless the Hyatt Regency Hotel Vancouver, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

## MT26 Website Address and Exhibition Updates

Exhibitors will be kept current with periodic exhibition updates found on the MT26 Conference website. For this and other conference related information, please visit <http://mt26.triumf.ca>.

## MT26 Emails and Attendee List

All MT26 registrants and exhibitors are automatically added to the MT contact email list (if not already on the list) to receive future conference related emails. Individuals can opt-out from future conference emails by either clicking the "unsubscribe" link within the conference related emails or by contacting Conference Management. In addition, an attendee's list will be prepared with full contact information from anyone who attended MT26. Individuals have the option to opt-out from their full contact information being included in the attendee's list during the registration process. If opted out, only the name and company will be included. Individuals will also have the option to opt-out from being included in a shared email list requested by other conferences with similar topics and other organizations who are holding meetings/events around MT26.

## MT26 Contact Information

For any conference and exhibit related inquiries, please contact:

### Centennial Conferences

908 Main Street, Suite 350 | Louisville, CO 80027 | USA

Email: [mt@centennialconferences.com](mailto:mt@centennialconferences.com) | Phone: +1.303.499.2299



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**SIGN UP EARLY FOR A PRIME BOOTH LOCATION!**

# Tentative Floor Plan

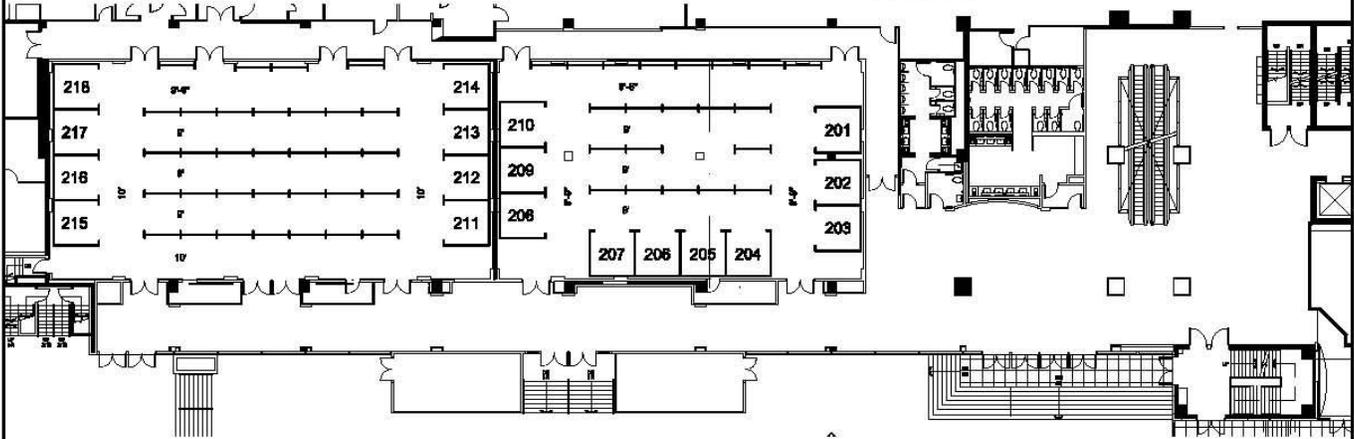
**MT 26**

**SEPTEMBER 22 - 27, 2019**

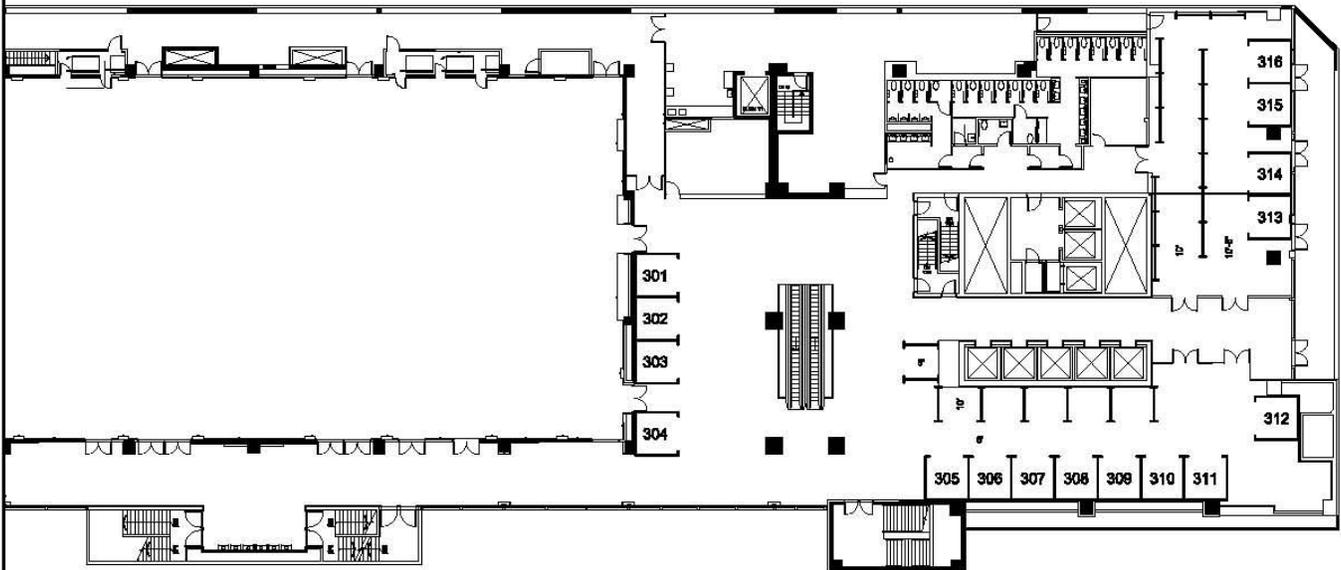
**HYATT REGENCY VANCOUVER  
LEVEL 2 & 3  
VANCOUVER, BC**

**34 - 10' x 10' BOOTHS**  
**20 - SS POSTER BOARDS - 8'W x 4'H**  
**55 - DS POSTER SURFACES - 8'W x 4'H**  
**130 - 8' WIDE POSTER SURFACES**

## LEVEL 2



## LEVEL 3



DISCLAIMER: EVERY EFFORT HAS BEEN MADE TO ENSURE THE ACCURACY OF ALL INFORMATION CONTAINED ON THIS FLOOR PLAN. HOWEVER, NO WARRANTIES, EITHER EXPRESSED OR IMPLIED ARE MADE WITH RESPECT TO THIS FLOOR PLAN. IT IS THE SOLE RESPONSIBILITY OF THE EXHIBITOR TO VERIFY ALL DIMENSIONS AND LOCATIONS. THIS INCLUDES THE LOCATIONS OF BUILDING COLUMNS, UTILITIES OR OTHER ARCHITECTURAL COMPONENTS OF THE FACILITY IF THEY ARE TO BE CONSIDERED IN THE CONSTRUCTION OR USAGE OF AN EXHIBIT.

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